

**Parish Name:** Epiphany Parish (*Mission-OL Perpetual Help, Ridgebury*)

**Location:** Sayre

**Parish Website:** <https://www.thechurchoftheepiphany.com>

## PARISH PROFILE

### A. BASIC STATISTICAL INFORMATION

<b>Parish Membership</b>	<b>June 2020</b>
Families/Households - Total	731
Catholic	1685 (individuals)
Ecumenical/Interfaith	98 (individuals)
Parishioners - Total	1783
Children (under 18 years)	117

<b>Current Mass Schedule</b>	<b>Location</b>	<b>Time</b>
<b><i>Weekend Mass</i></b>		
Saturday Vigil	Epiphany	4:00 p.m.
Saturday Vigil	Our Lady of Perpetual Help	4:00 p.m. 6:00pm when only 1 priest is available
Sunday	Epiphany	9:00 a.m.
Sunday	Epiphany	11:00 a.m.
<b><i>Daily Masses (as scheduled)</i></b>		
<b><i>Confessions</i></b>		
Saturday	Epiphany	12:00 p.m. or by appointment
<b>* Weekend Mass Attendance (October Count)</b>		654 (2017) Unavailable (2018); 599 (2019); 208 (2020 COVID)

<b>Religious Education (w/Youth Group)</b>	<b>Total</b>
Catholic School Elementary	71
Catholic School Secondary	4
Parish Religious Ed – Pre K-Grade 8	51
Parish Religious Ed – Grades 9-12	
Adult Religious Ed (estimate)	

<b>Rite</b>	<b>June 2018</b>	<b>June 2019</b>	<b>June 2020</b>
Baptism - Total	22	13	12
Infant	21	12	10
Adult	1	1	2
Received into Full Communion	1	1	0
First Communion (include adults)	12	12	12
Confirmation	12	19	11
Marriage - Total	2	7	5
Catholic	2	7	5
Ecumenical/Interfaith	0	0	0
Anointing of Sick (estimate)	275	320	125
Christian Burial	21	26	29

**B. PARISH LIFE AND MINISTRY DESCRIPTIVE NARRATIVE: (Completed by departing Pastor):**

1. Parish Pastoral Council (status of formation and pastoral planning efforts)  
The initial meeting to form the Parish Pastoral Council was on May 23, 2012. Twelve members were chosen from a random list of parishioners whom either volunteered or where volunteered. In 2015 the Parish Pastoral Plan “Envisioning the Future” was completed and published. The current Council meets monthly on the second Monday of each month at Epiphany School.
2. Parish Finance Council (Status of development and function)  
The Parish Finance Council has six active members who meet quarterly. If needed, they will meet at additional times throughout the year, to consult and advise the Pastor on all financial matters.
3. RCIA and Adult Faith Formation  
The RCIA team consists of six parishioners who rotate subject material. They meet every Tuesday evening from mid-September to the Easter Vigil.
4. Parish Religious Education for Children and Youth  
There is a Religious Education Coordinator who oversees the public school K-8 grade program. The program meets Sunday’s 10:00am to 11:00am at Epiphany School.
5. Youth and Young Adult Ministry  
There is not a formal program currently, the Parish Pastoral Council has this on its’ agenda as a priority. The goal is to develop a program for those who are post confirmation to high school. A newly welcomed member through last years RCIA program was incredibly involved in youth ministry when she belonged to a Methodist Community and is willing to begin the formation of this needed ministry for Epiphany.
6. Parish Service and Social Concerns  
The parish partners with the Penn/York Valley Bridge. This organization is a not-for-profit community organization with representation from all area denominations. Its primary ministry is to assist those in low-income situations with a voucher system as well as a food pantry, furniture warehouse and clothing closet.
7. Welcome/Hospitality/Fellowship  
The parish has an incredibly involved Hospitality Committee made up of roughly 20 volunteers of all ages. The committee offers funeral luncheons; a free community meal every second Tuesday of the month; and coffee, and donuts, etc. after the 9:00am Sunday Mass every first Sunday of the month. Additional parish events include, spaghetti meals, St. Patrick’s dinner, ham dinners, a harvest supper, soup sales, homemade ice cream social, just to name a few.

- 8. Women's and Men's Organization**

There is an Altar & Rosary Society, though small, they are very devoted to the First Saturday rosary and Mass along with other seasonal devotions.  
The parish has a Knight of Columbus Council which is supportive of parish events and has a phenomenally successful new winter coat program which distributes coats to area children of needy families. Last year, despite the pandemic, the group provided new winter coats to roughly 300 children.
- 9. Other Ministry**

The Adoration Committee which oversees the Eucharistic Adoration Chapel.  
The Spiritual Growth Committee which distributes reading materials, devotional aids, monthly reflections, parish retreats, etc.  
The Communication Committee which assists all committees of the parish in "getting the word out".  
The Parish has an active Boy Scout troop.  
The Bereavement Committee assists in meeting with family members to plan funerals.  
The Wedding/Marriage Prep team made up of 3 couples who meet with and assist couples preparing for Marriage.  
The Faith Sharing Library Committee  
The Prayer Chain Committee
- 10. Condition of Physical Plant and Immediate Needs**

Church and Rectory are in good condition.  
School and Convent are currently in need for new roofs. Replacement of the 25-year-old roofs rough estimation is \$220,000.
- 11. Cemeteries**

There are two cemeteries associated with the parish. The Epiphany Cemetery in town, is land locked and since 1990 has had no plots available for sale, however burials still occur.  
Our Lady of Perpetual Cemetery in Ridgebury is across the street from OLPH Chapel. They have their own Cemetery Association which manages the cemetery.
- 12. Epiphany Elementary School, grades PreK-3 to 6<sup>th</sup> grade, located one mile from the Church on Stevenson Street. Currently there are two IHM Sisters, Sr. Kathleen Kelly, IHM, Principal 27 years at the school and Sr. Anne Quigley, IHM first grade teacher/First Penance/First Holy Communion 36 years at the school. The remainder of the faculty are lay people. Despite it being a "Diocesan School" pastor/parish priests are involved in school life, monthly Mass, Advent and Lenten Reconciliation Services, along with attending seasonal events.**

**C. FINANCIAL INFORMATION**

<b>Income Statement</b>	<b>June 2018</b>	<b>June 2019</b>	<b>June 2020</b>
Total Revenue	676,370.	1,172,278.	897,942.
Total Expense	647,915.	1,121,889.	1,036,583.
Net Income (loss)	28,455.	50,389.	(138,641.)

<b>Balance Sheet</b>	<b>June 2020</b>
Cash on Hand	70,349.
Current Debt	----
Savings	2,177,041.
<b>Other Financial Information</b>	
Outstanding Diocesan Assessments	21,931.
Annual Appeal Goal	85,000.

**Comments on Financial Health/Needs of Parish (Completed by departing Pastor):**

At this time, the only current need to be addressed is replacement of the School and Convent roofs.

There are no financial concerns, for either the Church/Parish or the School, thanks in part to bequests and donations from parishioners, most especially the Frank Malfatti Endowment Fund.

**D. PARISH STAFFING LEVEL**

<b>Position Title</b>	<b>Full Time (FT) Part-time (PT)</b>
Pastor	FT
Assistant Pastor	FT
Secretary	PT
Maintenance Man (church)	PT
Maintenance Man (school)	FT
Housekeeper/cook	PT (5 days per week-4.5 hours per day)
DRE/Faith Formation	PT
Parish Social Concerns	PT
Worship and Music Ministry	PT