



DELINEATION OF DEACON DUTIES AND RESPONSIBILITIES FORM

Deacon _____ **Date** _____

Parish of Assignment _____

Pastor/PLC _____

1. Deacon's Responsibility to the Parish:

A. *Ministry of Charity* (hospital, nursing home, hospice, street ministry, elderly, persons with disabilities, youth, widowed/separated/divorced, prison, advocacy, justice, migrants, development and coordination of lay apostolates (please note: the ministry of charity should predominate with a minimum of 5 to 7 hours in a 12-hour week)

MINISTRY	APPROX. HOURS/ WEEK OR MONTH
1) _____	_____
2) _____	_____
3) _____	_____
4) _____	_____
5) _____	_____

B. *Ministry of the Word* (proclaiming the Gospel, preaching [when granted the proper faculties and with the permission of the pastor], adult education, catechetical instruction, catechumens, sacramental preparation, outreach to alienated Catholics and the unchurched, parish renewal programs, ecumenism, counseling, giving retreats, etc.):

MINISTRY	APPROX. HOURS/ WEEK OR MONTH
1) _____	_____
2) _____	_____
3) _____	_____
4) _____	_____
5) _____	_____

C. **Ministry of Liturgy** (baptism, assisting at the Eucharist, wake/burial services, Liturgy of the Hours, exposition and benediction of the Blessed Sacrament, conduct prayer services for the sick and dying, train lectors and acolytes, etc.):

MINISTRY	APPROX. HOURS/ WEEK OR MONTH
1) _____	_____
2) _____	_____
3) _____	_____
4) _____	_____
5) _____	_____

Acknowledgement of the Deacon's Duties and Responsibilities:

Deacon Signature Date

Pastor/PLC Signature Date

NOTE: Please provide a copy of this form to the Episcopal Vicar for Clergy during the first ninety days of the Assignment.