



(Please Print or Type)

**DEACON FUNERAL PRE-PLANNING SHEET FOR** \_\_\_\_\_  
Full Name of Deacon

Telephone Number (Home/Cell) \_\_\_\_\_ E-mail \_\_\_\_\_

**Parish where currently serving-**

**Next of Kin-**

Parish \_\_\_\_\_  
\_\_\_\_\_  
Pastor \_\_\_\_\_  
City \_\_\_\_\_  
Telephone \_\_\_\_\_

Name \_\_\_\_\_  
Relationship \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_  
Telephone \_\_\_\_\_

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***I. Attire***

I wish to be buried in: \_\_\_\_\_ Liturgical vesture \_\_\_\_\_ A suit

***II. Viewing/Solemn Vespers***

Location

Church: \_\_\_\_\_

Funeral Home: \_\_\_\_\_

Calling Hours: \_\_\_\_\_

Presider: \_\_\_\_\_

Homilist: \_\_\_\_\_

***III. Funeral Mass***

Location:

Church: \_\_\_\_\_

Homilist: \_\_\_\_\_

Deacon of the Word: \_\_\_\_\_

Deacon of the Eucharist: \_\_\_\_\_

Deacon Chaplains: \_\_\_\_\_

Lectors: \_\_\_\_\_

\_\_\_\_\_

Gift Bearers: \_\_\_\_\_

Scripture Readings: (Please list the lectionary numbers and scripture citations.)

Old Testament: \_\_\_\_\_

Responsorial Psalm # \_\_\_\_\_ Page and Number in Lectionary: \_\_\_\_\_

New Testament: \_\_\_\_\_

Gospel and Verse: \_\_\_\_\_

Music:

Gathering Hymn: \_\_\_\_\_

Responsorial Psalm: \_\_\_\_\_

Preparation of Gifts: \_\_\_\_\_

Communion Hymn(s): \_\_\_\_\_

\_\_\_\_\_

Salve Regina

Recessional Hymn: \_\_\_\_\_

***IV. Choice of Place of Burial:*** \_\_\_\_\_

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“I understand that the Bishop makes the final decisions about the funeral Liturgy.”

\_\_\_\_\_  
*Signature of Deacon*

\_\_\_\_\_  
*Date completed*

**If you would like a copy placed in your file at the Diocese, please return completed form to:**

**Rev. Gerald W. Shantillo, S.T.L., V.E.  
Episcopal Vicar for Clergy  
300 Wyoming Avenue  
Scranton, Pennsylvania 18503**