

**Diocese of Scranton - Safe Environment Program
Volunteer Requirements**

AS OF JULY 1, 2016, VOLUNTEERS MUST SUBMIT ALL CLEARANCE INFORMATION BEFORE THEY CAN PROVIDE SERVICE.

Category of Personnel	Requirements
<p><u>Volunteers</u> 18 years of age or older who apply for an unpaid position as a volunteer where they have <u>direct volunteer contact</u> AND Have lived in Pennsylvania continuously for the previous 10 years</p> <p>Effective August 25, 2015</p> <p>Clearances renewed every 60 months</p>	<ul style="list-style-type: none"> ▪ PA State Police Criminal History Check ▪ PA Dept. of Human Services Child Abuse History Certification ▪ Volunteer Affidavit ▪ Protecting God’s Children VIRTUS Training ▪ Signed Code of Pastoral Conduct ▪ Mandated Reporter Training <p>****Effective July 25, 2015 the PA State Police Criminal History Check and the PA Child Abuse History Check are no cost to volunteers.</p>
<p><u>Volunteers</u> 18 years of age or older who apply for an unpaid position as a volunteer where they have <u>direct volunteer contact</u> AND HAVE NOT lived in Pennsylvania continuously for the previous 10 years</p> <p>**Volunteers that are current residents of PA but who have not been residents for the entire previous 10 year period, will need to obtain the FBI check only once since establishing residency in PA.</p> <p>Effective August 25, 2015</p> <p>Clearances renewed every 60 months</p>	<ul style="list-style-type: none"> ▪ PA State Police Criminal History Check ▪ PA Dept. of Human Services Child Abuse History Certification ▪ FBI Federal Check with Fingerprinting ▪ Protecting God’s Children VIRTUS Training ▪ Signed Code of Pastoral Conduct ▪ Mandated Reporter Training <p>****Effective July 25, 2015 the PA State Police Criminal History Check and the PA Child Abuse History Check are no cost to volunteers.</p>
<p><u>Volunteers Under the Age of 18</u></p> <p>Effective 7/1/2017</p>	<ul style="list-style-type: none"> ▪ Youth Code of Conduct <p>***Volunteers under 18 years of age are not required to attend VIRTUS training or complete Mandated Reporter Training.</p>

Direct Volunteer Contact – defined as “The care, supervision, guidance or control of children and routine interaction with children. “Routine interaction with children” defined as “Regular and repeated contact that is integral to a person’s employment or volunteer responsibilities.”