# Diocese of Scranton - Safe Environment Program
## Volunteer Requirements

### AS OF JULY 1, 2016, VOLUNTEERS MUST SUBMIT ALL CLEARANCE INFORMATION BEFORE THEY CAN PROVIDE SERVICE.

<table>
<thead>
<tr>
<th>Category of Personnel</th>
<th>Requirements</th>
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| **Volunteers** 18 years of age or older who apply for an unpaid position as a volunteer where they have direct volunteer contact **AND** Have lived in Pennsylvania continuously for the previous 10 years | ▪ PA State Police Criminal History Check  
▪ PA Dept. of Human Services Child Abuse History Certification  
▪ Volunteer Affidavit  
▪ Protecting God’s Children VIRTUS Training  
▪ Signed Code of Pastoral Conduct  
▪ Mandated Reporter Training  

**Effective August 25, 2015**  
Clearances renewed every 60 months  

**Volunteers** 18 years of age or older who apply for an unpaid position as a volunteer where they have direct volunteer contact **AND** HAVE NOT lived in Pennsylvania continuously for the previous 10 years  

**Volunteers** under 18 years of age are not required to attend VIRTUS training or complete Mandated Reporter Training.  

**Effective August 25, 2015**  
Clearances renewed every 60 months  

**Volunteers Under the Age of 18**  
**Effective 7/1/2017**  

- Youth Code of Conduct  

**Direct Volunteer Contact** – defined as “The care, supervision, guidance or control of children and routine interaction with children. “Routine interaction with children” defined as “Regular and repeated contact that is integral to a person's employment or volunteer responsibilities.”