



# Diocese of Scranton

## Background Check Application

In accordance with the *Charter for the Protection of Children and Young People* and the Pennsylvania Child Protective Services Laws, the Diocese of Scranton conducts background clearances **EVERY 60 MONTHS** on all employees and volunteers who have direct contact and routine interaction with children. The purpose of this application is to authorize the Safe Environment Office to complete a **State Police Criminal History Check**. Once processed, the clearance results will be sent to the applicant along with instructions on completing additional required background checks.

### Please Print Clearly

FIRST NAME - Subject of Record Check	MIDDLE NAME	LAST NAME		
Address	City	State	Zip Code	
Phone Number: (      )	Have you resided continuously in PA for the past 10 years?			
E-mail Address:	_____ Yes	_____ No		
Maiden Name and/or Aliases	Social Security Number	Date of Birth	Gender: ____Female ____Male	Race
Name of Parish/School where Background Check is Needed: _____				
Town: _____				

This Background Check is needed because you are:		(Please indicate your status)		
_____ Parish Employee	_____ Parish Volunteer	_____ Diocesan Employee		
_____ Clergy	_____ Deacon	_____ Religious Order	_____ Applicant for Formation	
_____ School Volunteer	Other _____ Name of Organization or Entity			

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Effective 12/1/17, cost for Employees is \$22.00 per applicant.  
Effective 7/25/15, there is no cost for state clearances for volunteers.

Please make check or money order payable to Diocese of Scranton.

Mail to: Diocese of Scranton, ATTN Kathy Bolinski  
300 Wyoming Avenue  
Scranton, PA 18503