

Diocese of Scranton
Insurance Program – “Special Events Coverage”

Please Complete ALL information on this Form

Name of Parish/Contact Person: _____

Parish Address: _____

Name of Sponsoring Organization or Individual Requesting Coverage (Additional Insured)

Type of Event (Wedding, Bazaar): _____

Date of Event: _____ Time of Event: _____

Contact Person, Address, City, Address, Phone: _____

Is Liquor Being Served? Yes No
If yes, waiver must be signed

Is Food Being Served? Yes No

Estimated No. of Attendees: _____

Notification of an Event must reach Diocese Office at Least 24 hrs. in advance of the Event.

“Special Events” Coverage Carrier:	Great Divide Insurance Company	
Cost of Coverage:	Class 1 \$100 for 1-100	<input type="checkbox"/>
	Class 1 \$120 for 101-500	<input type="checkbox"/>
	Class 1 \$175 for 501-1,500	<input type="checkbox"/>
	If other Than Class 1 Refer to Attached Schedule	<input type="checkbox"/>
Limit of Liability:	\$1,000,000, including host liquor liability	

Complete and return this form with Payment to:
Sharon Porcello
Sharon-Porcello@dioceseofscranton.org
300 Wyoming Avenue
Scranton, PA 18503

Make check payable to: Diocese of Scranton

Date of Event

RE: **Diocese of Scranton**
Insurance Program Special Events Coverage

Please confirm with your signature below that this celebration involving consumption of Adult Beverages will be limited to those attendees over 21 years of age and that consumption by those under 21 years age will be strictly prohibited.

Very truly yours,

X _____
Signature Date

Printed Name _____

Name of Organization _____

Form must be included with application.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READIT CAREFULLY.

LIMITATION OF COVERAGE TO DESIGNATED HAZARDS

HAZARD I

(Low/Minimum Hazard Risks)

Antique Shows	Dance Shows/Recitals	Mobile Home Shows
Art Festivals	Debutante Balls	Operas
Art Shows	Drill Team Exhibitions	Organized Sight-seeing Tours
Auctions	Educational Exhibitions	Pageants
Automobile Shows	Electronics Conventions	Parties < 500 attendance
Awards Presentations	Expositions	Plays
Ballets	Fashion Shows	Proms
Banquets	Fishing Shows	RV Shows
Bazaars	Flower Shows	Scouting Jamborees
Beauty Pageants	Garden Shows	Seminars
Bingo/Casino Games	Graduations	Social Receptions
Boat Shows	Harvest Festivals	Speaking Engagements
Body Building Contests	Holiday Shows - Christmas tree lighting	Symphony Concerts
Business Meetings	Home Shows	Teleconferences
Business Shows	Housing Shows	Telethons
Charity Benefits, Auctions & Sales	Instructional Classes (Non- Mechanical)	Theatrical Stage Performances
Civic Clubs & Group Meetings	Ladies Club Events	Trade Shows in Buildings
Concerts - Indoor, < 1500 attendance	Lectures	Vacation Shows
Consumer Shows	Luncheons	Voter Registration
Conventions in Buildings	Meetings (Indoors)	Wedding & Receptions
Craft Shows		

HAZARD II

(Medium/Average Hazard Risks)

Aerobics - Jazzercise Demonstrations	Political Rallies
Animal Acts/Shows	Religious Assemblies
Concerts - Outdoor, < 1500 attendance	Reunions
Debuts	Rummage Sales
Evangelistic Meetings	Sidewalk Sales
Farmers Markets	Sporting Events - Non-contact (bicycle rallies, golf, tennis, racquetball, handball, marathons, fun runs, 10k races, gymnastics competitions, ice-skating shows, etc.)
Food Concessions	Street Fairs
Instructional Classes (Mechanical)	Swap Meets
Job Fairs	Trade Shows - Outdoors
Livestock Shows	Parades < 500 Spectators
Picnics without Pools or Lakes	

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

HAZARD III

(Moderate Hazard/Increased Exposure/Average Risks)

Casino and Lounge Shows	Recreational Events - fishing contests, corporate challenges
Concerts - 1500 attendance to 5,000 attendance	Scavenger Hunts
Heads of State Events	Soap Box Derbies
Picnics with Pools or Lakes - excluding Swimming &	Sporting Events - contact (baseball, softball, basketball)
Diving Lessons	Union Meetings

LIMITATION OF COVERAGE

This insurance does not apply to "bodily injury", "property damage" or "advertising injury" arising out of any concert, performance, event or activity not listed in Hazard I, Hazard II or Hazard III, above. Any concert, performance, event or activity not listed above must be reported to the Company and endorsed to the policy in order to be covered by this insurance.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

TENANT USER LIABILITY INSURANCE PROGRAM RATES BY HAZARD CLASS

For a description of risks included in the three hazard groups, please refer to CG E16 - AS 08 04 Any risk that is not included in those three hazard groups must be referred to the Company for underwriting approval and pricing.

The following rates are for limits of \$1,000,000 each occurrence, \$1,000,000 policy aggregate:

Admissions or Attendance	Hazard Group I	Hazard Group II	Hazard Group III
1 to 100	\$100	\$125	\$195
101 to 500	\$120	\$215	\$345
501 to 1,500	\$175	\$255	\$455
1,501 to 3,000	\$230	\$425	\$715
3,001 to 5,000	\$345	\$540	\$880
Over 5,000	Refer to Company	Refer to Company	Refer to Company

The following rates are for limits of \$1,000,000 each occurrence, \$2,000,000 policy aggregate:

Admissions or Attendance	Hazard Group I	Hazard Group II	Hazard Group III
1 to 100	\$110	\$137	\$215
101 to 500	\$132	\$237	\$380
501 to 1,500	\$193	\$281	\$501
1,501 to 3,000	\$253	\$468	\$787
3,001 to 5,000	\$380	\$594	\$968
Over 5,000	Refer to Company	Refer to Company	Refer to Company