

SAMPLE ACTION PLANNING

GOAL: To increase parent participation in parish faith formation.

Year One Objectives/Actions	Persons in Lead Role	Timeline	Resources Needed
1. Form parent advisory committee	DRE	July, August; then quarterly meetings	refreshments
2. Re-design Registration meeting to include faith formation	DRE, Pastor and several catechists	August - September	Materials, meal? Presenters?
3. Plan and provide special family-focused Advent and Lent gathering	DRE and Parent Advisory Committee	October - April	Materials (free or donation?) Presenters
4. Establish "Café Au Laity" during religious education classes – for dialogue and adult faith formation	DRE Parent Advisory Committee and catechists	October - April	Coffee, refreshments, staffing? Resource handouts

GOAL: To broaden our Social Concerns Committee response to new needs in our community.

Year One Objectives/Actions	Persons in Lead Role	Timeline	Resources Needed
1. Host county-wide gathering of similar parish and agency volunteers to learn about current resources	Current Social Concerns Committee chairperson(s)	October-November	Meeting space? refreshments
2. Study existing human services needs assessment data, noting trends and gaps in service	Parish professionals in these fields, and committee chair	December-January	Publications? Professional consulting?
3. Provide parish education on two or three pressing needs	SC Committee, pastor, DRE	Lenten Program	Presenters? Materials? Meeting Space?
4. Survey parish participants for commitment	SC Committee	Easter New Life Ministry Fair – late April	Survey tool – pledge process?

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